

Bollington Harriers Committee Meeting - 10/09/2020

Present: Tristan Pemberton, Cheryl Evans, Rebecca Andrew, Tom Grimes, Helen Clark, Laurence Tandler, Sara Knowles, Andrew Vincent, Colin Wright.

- A serious accusation has been alleged about members of the committee
 - **ACTION Helen and Sara** to investigate and identify the issues.
 - Following on from the investigation the committee will strive to resolve the issues in the most appropriate way.
- Welcome from Cheryl who thanked the committee for their hard work in running the Harriers.
- The last committee meeting minutes were adopted.
- Bollington Harriers virtual 10K. It was noted that Andrew Langdon has done a great job in the organisation and execution of the event which has been very well received. The committee agreed that 50% of the proceeds from the race will be donated to the Bollington Bridgend Centre and 50% will be retained in the club funds.
- **ACTION Tristan Pemberton** - Ensure the minutes are available on the Harriers website.
- Proposed amendments to the Harriers constitution have been sent to the membership with the intention of adoption at the forthcoming AGM.
- AGM committee nominations are to be sent out this week.
- The position of Run Leader Coordinator was discussed which Laurence Tandler has been fulfilling, with a view to making this position a more formal role within the committee. It was agreed that Laurence is going to continue in this role but no alterations to official committee titles will be made at this time.
- It was agreed that an emergency fund will be maintained so that at least £2000 is to remain in the Harriers bank account at any time. This is to be reviewed annually.
- The Harriers club membership fee was agreed to remain at the current rate for the coming year.
- **ACTION: Rebecca** to check the accounting year with a view to formalising the membership renewal date to match.

- **ACTION: Colin** to perform a social media communication to ask for membership payment for the coming year.
- The Bollington Harriers committee agree that the club is to apply for a debit card for the club bank account which is to be in the name of the club treasurer, Rebecca Andrew.
- The current bank balance is £5774 and there are 211 club members.
- Events
 - Ultramarathon training programme.
 - A special event is arranged in which longer distance runners will take part in a half marathon, a meal and a Q&A session with Nicky Spinks. This will cost the club £300 and participants will be asked to pay £30 each. There will be limited availability of 10 members.
 - Regular long distance trail runs are to be held at weekends.
- The committee accepts that COVID-19 restrictions will affect the club runs and events in the coming year and will strive to apply appropriate precautions in line with the prevailing guidance.
- Currently the 6 runner rule per run is working well.
- Since we are currently moving towards the winter months, the committee agreed that it is important to ensure the appropriate kit is carried on runs and this is communicated effectively to the membership.
- **ACTION: Cheryl and Andrew Vincent** are to prepare the agenda for the AGM. **Tom Grimes** is to send this out to the members.
- The committee agreed that the Poachers Inn, Bollington is the official home of the Bollington Harriers.
- Club silverware and commemorations are to be displayed in the Poachers.
- The club history is being worked on and will be placed on the harriers website.
- AGM club awards are to be the same format as last year. A member will be nominated by the committee and a member nominated by the membership. **ACTION: Colin** to send out a request for nominations from the members.
- A commemorative pin is to be created and will be awarded to Harriers members in recognition of achievements. Cheryl has emailed the company for a quote and timings.

- The committee agreed that the next Couch to 5K programme will start soon and that much greater support from run leaders than usual will be required in order to maintain COVID-19 safety. The cost will remain at £15 per person with Harriers membership included in the price. **ACTION: Rebecca to gauge interest on Facebook.**
- A new 'Green Range' of club merchandise has been proposed which the committee agree to put up for sale alongside the existing merchandise. **ACTION: Tom G and Rebecca** to coordinate. Tris to link this into the website.
- First Aid Courses. The committee agreed that the club should have qualified first aiders. Cheryl has sourced unregulated training for a course which qualifies a person for one year and will be tailored to our club runs. Provision of the course will be subject to the prevailing COVID-19 guidance.
- Creation of an accident log book. Laurence has agreed to be responsible for the accident log book and maintaining entries within. Data in the log book is subject to GDPR regulations and will be maintained on this basis. **ACTION: Encryption of the log book is to be performed by Tris** so that it can be stored securely in digital form.